



Republic of the Philippines  
PROVINCE OF ALBAY  
Legazpi City

## Office of the Governor

AL FRANCIS C. BICHARA  
Governor

### EXECUTIVE ORDER NO. 07 Series of 2020

#### AN ORDER ESTABLISHING MEASURES TO PREVENT THE SPREAD OF COVID-19 IN THE PROVINCE OF ALBAY

**WHEREAS**, the Constitution mandates that "the State shall protect and promote the right to health of the people and instill health consciousness among them";

**WHEREAS**, the Department of Health (DOH) confirmed cases of Coronavirus Disease 2019 (COVID-19) in the Philippines and the World Health Organization (WHO) declared COVID 19 pandemic;

**WHEREAS**, President Rodrigo Roa Duterte issued Proclamation No. 922 dated March 8, 2020 "Declaring a State of Public Health Emergency Throughout the Philippines" enjoining all government agencies and local government units to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent and appropriate response and measures in a timely manner to curtail the COVID-19 threat;

**WHEREAS**, COVID-19 is a threat to national security due to its grave repercussions to the ability of the State to maintain the well-being of Filipinos;

**WHEREAS**, the significance of Proclamation No. 922 is to confer to the Local Government Units (LGUs) the same power as the President's with the end in view of affording ease in procurement process, mandatory quarantine and travel restriction and price freeze under RA 7581, among others;

**WHEREAS**, the basis of this executive issuance of the Governor is Proclamation No. 922 by the President;

**NOW, THEREFORE, I, AL FRANCIS C. BICHARA, Governor, Province of Albay, by virtue of the powers vested in me by law, do hereby order:**

**SECTION 1. COVERAGE.** - This Executive Order shall cover all Business Establishments and other Public Places, Schools/Universities/Colleges, Public Utility Vehicles and Crowd Activities and all Barangays.

**SECTION 2. SELF QUARANTINE POLICY.** - All residents of the Province of Albay who travelled outside of the region shall impose self-quarantine for fourteen (14) days. It is the duty of every person who travelled outside the region to report to any barangay officials, specifically to the barangay health worker/s upon his/her arrival at his/her residence. It is the duty of the barangay official designated or barangay health worker/s to monitor the health condition and whereabouts of said individual.

The barangay resident must not roam around the barangay during the said fourteen (14) day quarantine period.

Transients are not exempted from the mandatory 14-day quarantine period particularly those billeted in the hotel or dormitory in the same manner as in barangay residents who travelled outside the region.

**SECTION 3. SCHOOLS, UNIVERSITIES AND COLLEGES.** - Schools are encouraged to shorten their school calendar. Graduation/commencement exercises are discouraged. However, if such activity cannot be avoided for posterity purposes, it must be held in their respective classrooms allowing only parents to be present in said activity or ceremony.

**SECTION 4. COCKFIGHTING ACTIVITY.** - All cockfighting activities whether in a cockpits or outside, are hereby suspended in the entire Province of Albay.

**SECTION 5. BUSINESS ESTABLISHMENTS AND OTHER PUBLIC PLACES.** - Banks, hotels, resorts, restaurants, hospitals, places of worship, government offices, schools, theaters, malls, airports, ports, civil courts, fitness gyms, recreational centers, funeral parlors, internet cafes, bars, coffee shops, markets (dried and wet) and all other places where people frequently gather should have their daily disinfection protocols for frequently touched surfaces

**SECTION 6. PUBLIC UTILITY VEHICLES.** - Buses/vehicles coming from outside the region where the passenger's final destination is within the province must sanitize their buses/vehicles such as but not limited to vans, tricycles, taxis, jeepney's, trucks and all other types of motorized vehicles, after every trip. Public utility buses/vehicle plying within the region/province must sanitize their vehicles every end of the day after the last trip in their respective garage or place where their buses/vehicles are parked.

All public transport (air, sea and land) from outside the region is mandatorily required to maintain a passenger manifesto with complete address of passengers for tracing purposes, and to be submitted, if required, to any government agency or entity.

**SECTION 7. CROWD ACTIVITIES.** - Activities involving a crowd like festivals, fiesta celebrations, seminars, workshops, conferences and the like are suspended until lifted except seminars related to COVID 19.

Religious celebrations/activities, rituals and the like are discouraged. Churches, ministries and other places of religious worships may come up with

their own guidelines in the conduct of activities and regular worship days, especially during the Lenten season.

Private organizations, business establishments are strongly encouraged to postpone non-essential mass gatherings indefinitely, including but not limited to, malls sale and other crowd gathering activities.

**SECTION 8. ALTERNATIVE WORK ARRANGEMENT OPTIONS IN GOVERNMENT AGENCIES, LGUs AND OTHER GOVERNMENT INSTITUTIONS.** – An individual's work week is reduced to four (4) days but the number of workdays is increased to ten (10) hours, thus the total number of work hours per week shall not be less than forty (40) hours. This provision is applicable to all government agencies, LGUs and other government institutions.

Agencies may formulate their internal rules and regulations governing the implementation of this alternative work arrangement, which shall be submitted to the CSC regional offices. Agencies shall adopt a monitoring mechanism during the implementation of the alternative work arrangement to ensure that public service delivery is not prejudiced.

The provincial government of Albay and other LGUs are enjoined to implement this alternative work arrangement from eight o' clock in the morning to seven o'clock in the evening, Mondays to Thursdays.

Agencies shall strategize that the shifting of employees shall meet the required 40 hours per week. Shifting refers to any existing 24/7 shifting schedule and shifting of assignments to perform frontline services.

Agency head shall ensure that the workers providing essential services such as health workers, first responders, frontline services providers and the like are provided support mechanisms such as appropriate technologies to minimize face to face contact, health interventions and stress debriefing.

Agencies shall adopt a monitoring mechanism, skeletal force and proper shifting during the implementation of the alternative work week arrangement to ensure that public service delivery, specially the frontline service providers, is not prejudiced.

Strict observance of CSC MC. No. 07, S. 2020 regarding alternative work week arrangement and support mechanisms for workers in the government is strictly enjoined for the duration of public state of emergency pursuant Proclamation No. 922.

**SECTION 9. SUSPENSION OF TRAVEL OF GOVERNMENT OFFICIALS AND EMPLOYEES.** – All travels of government officials and employees, official or non-official, are suspended until lifted.

**SECTION 10. PREVENTIVE MEASURES TO AVOID TRANSMISSION OF COVID-19.** – The public and all other stakeholders are advised to follow the prescribed guidelines and preventive measures set by the Department of Health (DoH) and LGU advisories.

Should there be a confirmed COVID 19 case in a barangay, the LGU where the barangay is located shall order a lockdown in said affected barangay.

**SECTION 5. REPEALING CLAUSE.** - All orders, rules and regulations which are inconsistent with any of the provisions of this Order are hereby repealed, superseded or modified accordingly.

**SECTION 6. EFFECTIVITY.** - This Executive Order shall take effect immediately.

**IN WITNESS WHEREOF,** I have hereunto set my hand and caused the seal of the Province of Albay, this 12th day of March, 2020 at the City of Legazpi, Philippines.

A handwritten signature in black ink, appearing to read "M. M. N. T." followed by a stylized initial "A".

PLO/JNRR/rhg/mrv